



School Registration Form

General Information:

Student's Information:

Student's last name: _____ Initial: _____ First name: _____

Full address: _____ City: _____ Postal Code: _____

Telephone: _____ Cell phone: _____

Student email address: _____ @ _____

Student's date of birth: Month: ___ Day: ___ Year: ___ Grade: ___ OEN: _____

Day school: _____

Parent/Guardian information:

Parent/Guardian name: _____

Please check if address is the same OR

Full address: _____ City: _____ Postal Code: _____

Telephone: _____ Parent /Guardian Cell: _____

Parent /Guardian email address: _____ @ _____

Full address: _____ City: _____ Postal Code: _____

Course Information:

Course title: _____ Course code: _____

Course value: _____ Pre-requisite: _____

Number of times student has attempted this course: _____ Last mark: _____

Number of instructional hours: _____ for course: _____ for remediation: _____



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Course value: _____ Pre-requisite: _____

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Course Information:

Course title: _____ Course code: _____

Course value: _____ Pre-requisite: _____

Number of times student has attempted this course: _____ Last mark: _____

Number of instructional hours: _____ for course: _____ for remediation: _____

Course Information:

Course title: _____ Course code: _____

Course value: _____ Pre-requisite: _____

Number of times student has attempted this course: _____ Last mark: _____

Number of instructional hours: _____ for course: _____ for remediation: _____



Policy

Payment Policy:

The fee for the course must be paid in full at the time of registration. Students may cancel their registration **no later** than end of the first week the start of classes. There will be a non-refundable \$50.00 fee for cancellation. After that day, there will be no refunds for canceled registrations.

Course cancellation:

In case of insufficient registration, the course will be canceled and students will be fully reimbursed without any deductions. Students will be immediately contacted by OIS and will be provided with a full refund.

Liability:

Ontario International School assumes no responsibility and liability, whatsoever, for the sports activities prior to or following the academic segment of the program. By completing and signing the registration form, the student, his/her parents and or guardians, acknowledges, understands and accepts these terms.

Freedom of information:

By signing the registration form, the student and the parent/guardian give permission to **Ontario International School** to disclose all the academic information regarding the student's achievements to the student's home school and the Ministry of Education. By signing the registration form, students at or above the age of eighteen give OIS personnel permission to discuss ALL matters relating to the course with their parents/ guardians.

Code of Behaviour:

Students and parents must read our code of behaviour and discuss it prior to the commencement of the course. By signing the registration form the student acknowledges that he/she has read, understood and accepted the terms of the school code of behaviour.

Attendance policy:

Attendance is mandatory. Although students are not evaluated on punctuality, we do not believe that students with poor attendance will be able to pass their courses.

Individual Education Plan (IEP):

It is the parent /guardian or student over 18 responsibilities, to provide OIS with any relevant IEP information **prior** to the beginning of the course.



Academy

Please note:

1. A \$45 charge plus interest will be charged for NSF cheques.
2. Textbooks are not included in tuition fees. Fees for the textbooks will be charged separately on the first day of the course.

For parent(s)/guardian(s)/or a student over 18 years old to read and sign:

1. I hereby request registration of my child _____ to the above-mentioned course(s) program.
2. I understand that I am responsible for all payments regarding the above-mentioned course(s) program.
3. I give permission to the representative of **Ontario International School** to contact my child's school regarding the above-mentioned course(s).
4. I understand that **Ontario International School** does not guarantee the final course mark. Furthermore, it is understood that all assessments and marks will be granted only according to Ministry of Education guidelines.
5. I have provided **Ontario International School** with the correct information regarding my child's home school, and my child's OEN (Ontario Education Number).
6. I have been provided with the school calendar and I have read, understood and accepted all school policies.

Parents/Guardian Name: _____ Date: _____

Parents/Guardian Signature: _____

Acceptance of this Registration Form is dependent on Ministry of
Education approval